

READINGTON TOWNSHIP BOARD OF EDUCATION

Holland Brook School
Regular Meeting 5:00 p.m.
June 10, 2025

AGENDA

Mission Statement: We empower members of our community to lead purposeful lives with integrity, to cultivate a spirit of discovery, and to embrace connections in our diverse, global society.

The Board of Education will be meeting in-person on Tuesday, June 10, 2025 at 5:00 p.m. If members of the public wish to attend the meeting virtually, meetings are streamed Live over Youtube via the following link:

https://www.youtube.com/channel/UC6Nqgwk_J-sFlxSaFkuVaA/live

The agenda and all materials for the Board meeting appear on the Board web page.

I. CALL TO ORDER BY BOARD PRESIDENT – OPEN PUBLIC MEETINGS ACT

Note: Although the Board meeting is advertised as a 5:00 p.m. start, the Call to Order time shall be approximately 5:30 p.m.

The meeting is being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and is open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action may be taken.

Roll Call:

Mrs. Cassidy _____ Mrs. Fiore _____ Mr. Lopes _____ Mrs. Mencer _____ Mrs. Rad _____
Mrs. Ryan _____ Mrs. DePinto _____ Mr. Rizza _____ Vacancy _____

II. FLAG SALUTE

III. EXECUTIVE SESSION

Motion _____ 2nd _____

Motion to adopt the following resolution: Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to conduct board vacancy interviews for approximately 90 minutes at which time the Board expects to return to Public Session where action shall be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

CANDIDATE
Nicole Fancera
Erin Maher
Mohomed Mouelhi
Richard Pieros

Roll Call:

Mrs. Cassidy _____ Mrs. Fiore _____ Mr. Lopes _____ Mrs. Mencer _____ Mrs. Rad _____
Mrs. Ryan _____ Mrs. DePinto _____ Mr. Rizza _____ Vacancy _____

IV. RETURN TO PUBLIC SESSION

Motion _____ 2nd _____

Roll Call:

Mrs. Cassidy_____ Mrs. Fiore_____ Mr. Lopes_____ Mrs. Mencer_____ Mrs. Rad_____
Mrs. Ryan_____ Mrs. DePinto_____ Mr. Rizza_____ Vacancy_____

V. RESIGNATION AND NOMINATION OF BOARD MEMBER

Motion_____ 2nd_____

Motion to accept the resignation of Carolyn Podgorski, Board Member, effective May 14, 2025.

Roll Call:

Mrs. Cassidy_____ Mrs. Fiore_____ Mr. Lopes_____ Mrs. Mencer_____ Mrs. Rad_____
Mrs. Ryan_____ Mrs. DePinto_____ Mr. Rizza_____ Vacancy_____

Motion to accept the nomination and appointment of a Board Member for vacant position.

Motion: 2nd:

Nomination: By: Second:

Roll Call:

Mrs. Cassidy_____ Mrs. Fiore_____ Mr. Lopes_____ Mrs. Mencer_____ Mrs. Rad_____
Mrs. Ryan_____ Mrs. DePinto_____ Mr. Rizza_____ Vacancy_____

VI. SUPERINTENDENT'S REPORT

- Student Recognitions: CJMEA Music Competition, Young Artist Showcase, Battle of the Books Champion Teams, Student Council
- Referendum/Communication Timelines
- Carolyn Podgorski Recognition

VII. OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

In accordance with Local Finance Notice (LFN) 2020-21, public comments can be submitted before remote public meetings through electronic mail or by written letter. Please email the Board Secretary at jbohm@readington.k12.nj.us by 12:00 p.m. on the day of the board meeting. Comments shall be read aloud and addressed during the remote public meeting. For members of the Readington Township School District Community who may be joining a Meeting for the first time or would like to provide comments tonight, we're sharing the Board Policy pertaining to public comments. Thank you in advance for sharing your thoughts as per the District's Policy. The Readington Board of Education operates through a committee structure. Committees discuss and vet all topics for Board action before they appear on the Board agenda for vote. The Board committees publicly report at our meeting about what they discussed prior to the Board vote, excluding any topics that are rendered confidential by law.

0167 PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public comment at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:

1. All statements shall be directed to the presiding officer. No participant may address or question Board members individually unless directed by the presiding officer.
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate; Web participants will type the information in as a preface to their comments.
3. If the Board of Education is webcasting the public meeting, the "chat" feature will be on during the public comment sessions only.
4. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard and time permits.
5. In order to provide sufficient opportunity for the public to be heard, a time limit of three minutes for each participant may be observed. Webcast participants making comments via chat may only enter one 256 character comment, excluding the announcement of his/her name and place of residence, unless the presiding officer asks for clarification or further information. The President may, at his/her discretion, limit discussion on any topic. The portion of the meeting during which the public is invited shall be limited to sixty minutes.
6. The presiding officer may interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant. The presiding officer may take other steps, including but not limited to adjourning the meeting or waiving any of the rules of the Residents' Forum, to respond to a lack of public decorum, or to otherwise protect privacy or the efficient completion of the Board's business.

VIII. CORRESPONDENCE

- Email H. L. - School Bus Accident Plan
- Email L. L. - Reading Curriculum

IX. BOARD ACTION

A. APPROVAL OF ADMINISTRATIVE REPORTS

1. Motion to adopt 1.01 - 1.04
Motion _____ 2nd _____
- 1.01 Motion to approve Enrollment and Drill Reports May 2025.
(Attachment 1.01)
- 1.02 Motion to approve the following resolution:
WHEREAS, the Readington Township Board of Education conducted a long term suspension hearing for student, whose name is on file, on November 12, 2024 in accordance with the NJ Administrative Code and Regulations, Board Policy and the Student Handbook, and

WHEREAS, the Readington Township Board of Education approved the suspension for the balance of the 2024-2025 school year on November 12, 2024 and alternative placement for the student's educational programming on December 10, 2024; and

NOW THEREFORE BE IT RESOLVED, the Board hereby approves the continued suspension of the student and current placement with no modification for the 2024-2025 school year, pursuant to NJ Administrative code and regulations. The Board shall review this matter at each subsequent regular Board meeting for appropriateness.
- 1.03 Motion to approve Bus Evacuation Drills for all Readington Township Schools for the 2024-2025 school year.
(Attachment 1.03)
- 1.04 Motion to approve the School Safety Data System Report September 2024 - December 2024.
(Attachment 1.04)

Roll Call:
Mrs. Cassidy_____ Mrs. Fiore_____ Mr. Lopes_____ Mrs. Mencer_____ Mrs. Rad_____
Mrs. Ryan_____ Mrs. DePinto_____ Mr. Rizza_____ Vacancy_____

B. APPROVAL OF MINUTES

2. Motion to adopt 2.01 - 2.02
Motion _____ 2nd _____
- 2.01 Motion to approve the Meeting Minutes May 13, 2025.
- 2.02 Motion to approve the Executive Session Meeting Minutes May 13, 2025.

Roll Call:
Mrs. Cassidy_____ Mrs. Fiore_____ Mr. Lopes_____ Mrs. Mencer_____ Mrs. Rad_____
Mrs. Ryan_____ Mrs. DePinto_____ Mr. Rizza_____ Vacancy_____

C. FINANCE/FACILITIES

Committee Report:

3. Motion to adopt 3.01 - 3.27
Motion _____ 2nd _____
- 3.01 Motion to approve the **Bill List** for the period from **May 15, 2025 through June 11, 2025** for a total amount of **\$3,959,866.21**.
(Attachment 3.01)
- 3.02 Motion to approve **Travel Expenditures June 10, 2025** In the amount of **\$2,422.13**.
(Attachment 3.02)

- 3.03 Motion to ratify and approve **Payroll and Agency** for the month of **May 2025** for a total amount of **\$2,418,795.62.**
(Attachment 3.03)
- 3.04 Motion to ratify and approve the following **Account Transfers for May 1, 2025 through May 31, 2025.**
(Attachment 3.04-3.04a)
- 3.05 Motion to ratify and approve the **Student Activities Account for May 1, 2025 through May 31, 2025.**
(Attachment 3.05)
- 3.06 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS May 31, 2025 pursuant to N.J.A.C.6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of May 31, 2025 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

Jason M. Bohm, Board Secretary

Pursuant to N.J.A.C. 6A:23A-16.10(c)3 and 4, we certify that as of May 31, 2025 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending May 31, 2025.
(Attachment 3.06-3.06a)

- 3.07 Motion to authorize the following signatures on 2025-2026 accounts maintained by the Board of Education:

ACCOUNT	STAFF MEMBER
Cafeteria Checking	President or Vice President, Board Secretary or Assistant Board Secretary or Superintendent (any 3)
Capital Reserve Account	Superintendent or Board Secretary or Assistant Board Secretary (any 2)
Emergency Reserve Account	Superintendent or Board Secretary or Assistant Board Secretary (any 2)
General Fund Checking	President or Vice President, Board Secretary or Assistant Board Secretary, or Superintendent (any 3)
Holland Brook School Activity Account	Principal or Board Secretary or Assistant Board Secretary, or Superintendent (any 2)
Maintenance Reserve Account	Superintendent or Board Secretary or Assistant Board Secretary (any 2)
Payroll Agency Checking	President or Vice President, Board Secretary or Assistant Board Secretary or Superintendent (any 3)
Payroll Agency Reimbursement Account (flexible spending reimbursement)	President or Vice President, Board Secretary or Assistant Board Secretary

	(any 1)
Readington Middle School Activity Account	Principal or Assistant Principal or Board Secretary or Assistant Board Secretary, or Superintendent (any 2)
Salary Checking	President or Vice President, Board Secretary or Assistant Board Secretary or Superintendent (any 3)
Three Bridges School Activity Account	Principal or Board Secretary or Assistant Board Secretary, or Superintendent (any 2)
Whitehouse School Activity Account	Principal or Board Secretary or Assistant Board Secretary, or Superintendent (any 2)

- 3.08 Motion to approve the following appointments for the 2025-2026 school year as part of their regular job duties:

TITLE	STAFF MEMBER
Affirmative Action Officer(s)	Rebecca Burns/Jason Bohm Alt.
Anti-Bullying Coordinator	Anthony Tumolo
Anti-Bullying Specialist	Elizabeth Furka (TBS)
Anti-Bullying Specialist	Christine Crielly (HBS)
Anti-Bullying Specialist	Paul Smith (RMS)
Anti-Bullying Specialist	Lakendra McFadden (RMS)
Anti-Bullying Specialist	Ellen Goodfellow (RMS)
Anti-Bullying Specialist	Robert Pycior (RMS)
Anti-Bullying Specialist	Ann Roarty (RMS)
Anti-Bullying Specialist	Lauren Glick (RMS)
Anti-Bullying Specialist	Keri Morabito (WHS)
Right to Know Officer	Donald Race
504 Committee Coordinator	Rebecca Burns
AHERA Coordinator	Donald Race
Substance Awareness Coordinator	Rebecca Burns
Integrated Pest Management Coordinator	Donald Race
Chemical Hygiene Officer	Donald Race

Custodian of Records	Jason Bohm
Indoor Air Quality Designee	Donald Race
Public Agency Compliance Officer (PACO)	Jason Bohm
Qualified Purchasing Agent (QPA)	Jason Bohm
Treasurer of School Monies	Ray Egbert
Safety & Health Designee (SAIF)	Donald Race
School Safety Specialists	Donald Race & Anthony Tumolo
District Wellness Coordinator	Jason Bohm
District Liaison for Homeless	Rebecca Burns
District Child Welfare Liaison	Rebecca Burns
Liaison to Law Enforcement	Jonathan Hart
Title IX Coordinator	Rebecca Burns

- 3.09 Motion to authorize maintaining the following 2025-2026 petty cash accounts in accordance with policy 6620:

ACCOUNT TITLE	BALANCE	EXPENDITURE LIMIT
Readington Middle School Petty Cash	\$100.00	\$25.00
Holland Brook School Petty Cash	\$100.00	\$25.00
Three Bridges School Petty Cash	\$100.00	\$25.00
Whitehouse School Petty Cash	\$100.00	\$25.00
Business Office Petty Cash	\$100.00	\$25.00
Superintendent's Office Petty Cash	\$100.00	\$25.00
Pupil Services Petty Cash	\$100.00	\$25.00
Curriculum and Instruction Petty Cash	\$100.00	\$25.00
Transportation Petty Cash	\$300.00	\$25.00
Life Skills Petty Cash	\$150.00	\$25.00

- 3.10 Motion to designate the School Business Administrator/Board Secretary as School Funds Investor pursuant to all applicable legislation and regulations for 2025-2026 school year.
- 3.11 Motion to authorize the Business Administrator, in consult with the Superintendent, to remit 2025-2026 school year payments including electronic bill payments as deemed necessary, between scheduled board meetings, for financial obligations that are contractual in nature, are considered emergency needs, or are to be paid timely to avoid late fees.

- 3.12 Motion to authorize the Business Administrator with approval of the Superintendent to make 2025-2026 school year account transfers between board meetings pending ratification by the Readington Township Board of Education.
- 3.13 **RESOLUTION AUTHORIZING THE AWARD OF CONTRACTS FOR PROFESSIONAL SERVICES FOR 2025-2026 School Year:**
WHEREAS, the Readington Township Board of Education has a need to award the following professional services as non-fair and open contracts pursuant to the provisions of N.J.S.A. 18A:18A-5 and,
WHEREAS, the anticipated term of this contract is one (1) year; and
WHEREAS, the following professionals have submitted proposals indicating they will provide the services indicated as listed; and
WHEREAS, the following professionals have completed and submitted a Business Entity Disclosure Certification, required, which certifies that the following professionals and entities have not made any reportable contributions to a political or candidate committee in the Readington Township Board of Education in the previous one year, and that the contract will prohibit the following professionals from making any reportable contributions through the term of the contract, and
NOW, THEREFORE, BE IT RESOLVED that the Board of Education of Readington Township authorizes Jason M. Bohm, Business Administrator/Board Secretary, to enter into a contract with the following professionals and entities described herein; and
BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination Val be placed on file with this Resolution; and
BE IT FURTHER RESOLVED that these appointments be duly advertised by the School Business Administrator in the Board's official newspaper.

READINGTON TOWNSHIP SCHOOL DISTRICT PROFESSIONAL CONTRACTS

CONTRACT	FIRM	2025-2026
Attorney	Schenck, Price, Smith & King, LLP	\$175.00/hr Partner \$170.00/hr Senior \$165.00/hr Jr. Associate \$140.00/hr Law Clerk I Paralegal
Attorney	Methfessel & Werbel, P.C.	\$175.00/hr Partner
Auditor	Bedard, Kurowicki & Co	\$245.00/hr Principal \$155.00 - 185.00/hr Manager/Supervisor \$150.00/hr Senior \$85.00/hr Administrative/Clerical \$115.00/hr Paraprofessional/ Client Accounting Services
Architect	Settembrino Architects	\$150.00/hr Principal \$145.00/hr Project Manager \$145.00/Senior Project Manager \$140.00/hr Architect \$125.00/hr Construction Administrator \$135.00/hr Interior Designer \$125.00/hr Architectural Designer \$90.00/hr Administrative Support \$110.00/hr Technical Consultant \$95.00/hr Accounting Department

Bond Attorney	Wilentz, Goldman & Spitzer	\$500.00 Unsuccessful Referendum Election Documentation \$1,000.00 Successful Referendum Election Documentation Bond Issuance: \$5,000.00 Plus \$1.10 Per Thousand Maximum \$15,000.00 Short Term Bond Anticipation Notes \$0.60 Per Thousand Principal Minimum \$2,500.00 Lease Purchase Financing \$5,000.00 plus \$1.10 per Thousand Principal Refunding Bond Issuance \$10,000.00 plus \$1.10 Per Thousand Principal Hourly Rates: \$150.00 Attorneys \$70.00 Paralegals
Financial Advisory Services	Phoenix Advisors, LLC	Bonds: \$1.00 Per 1,000.00 Issued - Minimum \$10,000.00 Maximum \$17,500.00 Notes: \$0.25 Per 1,000 Issued Minimum \$2,500.00 ESIP: \$7,500.00-\$10,000.00 5 Yr Lease Purchase \$2,500.00 Hourly Rate \$150.00 Continuing Disclosure Services \$1,350.00
Policy Management	Strauss Esmay	\$5,015.00

- 3.14 Motion to acknowledge a report of awarded 2025-2026 contracts from the Business Administrator Pursuant to PL 2015, Chapter 47 the Readington Township Board of Education intends to renew, award, or permit to expire contracts previously awarded by the Readington Township Board of Education. These contracts are, have been, and will continue to be in full compliance with the state and federal statutes and regulations; in particular, New Jersey Title 18A:18.et.seq, N.J.A.C Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 20.
(Attachment 3.14)
- 3.15 RESOLUTION AUTHORIZING THE AWARD OF CONTRACTS FOR SERVICES FOR 2025-2026:
- WHEREAS**, the Readington Township Board of Education has a need to award the attached list of service renewal contracts, and
- WHEREAS**, the goods and services are of a proprietary nature,
- NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of Readington Township renews service contracts with the attached list of Vendors.
(Attachment 3.15)
- 3.16 Motion to approve the attached list of educational/medical professional services providers with the 2025-2026 rates listed.
(Attachment 3.16)
- 3.17 Motion to approve the appointment of CBIZ Insurance Services as broker of record for the 2025-2026 school year for the district's property, liability and voluntary student accident insurances as an extraordinary unspecifiable service.
- 3.18 Motion to approve the appointment of Brown and Brown Advisors for the 2025-2026 school year for employee benefit programs (medical and dental) as an extraordinary unspecifiable service.
- 3.19 Motion to renew HorizonMyWay/Further as the third party administrator for the 2025-2026 school year at a cost of \$6.00 per person for the Readington Township Board of Education's Flexible Spending Plan, with a

\$3,300.00 maximum contribution for Medical Flexible Spending and a \$5,000.00 maximum contribution for Dependent Care.

- 3.20 Motion to approve the following resolution:

WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the Readington Township Board of Education has determined that funding may be available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Readington Township Board of Education that hereby authorizes the district's School Business Administrator to make the following transfer consistent with all applicable laws and regulations subject to funds availability on June 30, 2025:

Capital Reserve not to exceed \$1,900,000.00
Maintenance Reserve not to exceed \$600,000.00
Emergency Reserve not to exceed \$150,000.00

- 3.21 Motion to approve a 403b and 457 third party services agreement with The OMNI Group for July 1, 2025 - June 30, 2026 for a fee of \$1,788.00 and separately SACT at no cost.

- 3.22 Motion to approve the following resolution: Resolution Authorizing Disposal of Surplus Property:

WHEREAS, the Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board is desirous of selling said surplus property in an "as-is" condition without express or implied Warranties;

NOW THEREFORE BE IT RESOLVED by the Readington Township Board of Education as follows:
(1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-70967/T2481 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Board of Education. (2) The sale will be conducted online and the address of the auction site is govdeals.com. (3) The sale is being conducted pursuant to Local Finance Notice 2008-9. (4) A listing of the surplus property to be sold is attached.
(Attachment 3.22)

- 3.23 Motion to approve the agreement between the Readington Township Board of Education and Maschio's Trucking, LLC for temperature controlled delivery service to the Readington School District for the 2025-2026 school year.

(Attachment 3.23)

- 3.24 Motion to approve the Certificate of Implementation for Special Education Medicaid Initiative relating to the 2023-2024 school year district's program performance.

(Attachment 3.24)

- 3.25 Motion to approve the Cooperative Pricing Agreements between the Readington Township Board of Education and the attached list of Cooperative Agencies for the 2025-2026 school year for technology procurement and products and services.

(Attachment 3.25)

- 3.26 Motion to approve an agreement with Prevention Resources, Inc. to implement an employee assistance program for the 2025-2026 school year at a cost of \$22.00 per employee for a total amount of \$7,370.00.

- 3.27 Motion to approve a shared services agreement between the Readington Township Board of Education and East Amwell Township Board of Education for the 2025-2026 school year.

(Attachment 5.27)

Roll Call:

Mrs. Cassidy_____ Mrs. Fiore_____ Mr. Lopes_____ Mrs. Mencer_____ Mrs. Rad_____
Mrs. Ryan_____ Mrs. DePinto_____ Mr. Rizza_____ Vacancy_____

D. EDUCATION/TECHNOLOGY

Committee Report:

4. Motion to adopt 4.01 - 4.06
Motion _____ 2nd _____
- 4.01 Motion to approve staff non-resident student tuition rate of \$4,500.00/yr for preschool - Grade 8 for the 2025-2026 school year.
- 4.02 Motion to approve tuition contract for non-resident staff member(s) child to attend Readington Township Schools at the tuition rate \$4,500.00 for the 2025-2026 school year:
- Employee #6786
 - Employee #6115
 - Employee #7125
 - Employee #6338
- 4.03 Motion to adopt the following fundraiser for the 2024-2025 school year:

SCHOOL	FUNDRAISER	RECIPIENT
Readington Middle School	8 th Grade Charity Kickball Tournament	HSA – Cifuentes Family

- 4.04 Motion to accept the Superintendent's recommendation and approve the following student placement in the Readington Township School District as follows:

STUDENT NAME	UNIVERSITY/COLLEGE PLACEMENT REQUEST	SCHOOL/COOPERATING TEACHER	EFFECTIVE DATES
Jennifer Monteiro	Centenary University/ Student Teacher	Readington Middle School/ Lindsay Solano	09/01/2025 - 12/23/2025

- 4.05 Motion to apply for and accept a Child Assault Prevention Grant in the amount of \$2,578.00 for programs and workshops at all Readington Township School District for the 2025-2026 school year.
- 4.06 Motion to adopt the following field trips for the Summer 2025 ESY Program:

GROUP	FIELD TRIP	LOCATION	COST TO PARENT
Life Skills	Aldi	Flemington, NJ	- 0 -
Life Skills	Sorella's and Rita's	Whitehouse Station, NJ	- 0 -
Life Skills	Charburger	Branchburg, NJ	- 0 -
Life Skills	Hillsborough Cinemas	Hillsborough, NJ	- 0 -
Life Skills	Polar Cub	Whitehouse Station, NJ	- 0 -

Roll Call:

Mrs. Cassidy_____ Mrs. Fiore_____ Mr. Lopes_____ Mrs. Mencer_____ Mrs. Rad_____
Mrs. Ryan_____ Mrs. DePinto_____ Mr. Rizza_____ Vacancy_____

E. PERSONNEL

Committee Report:

5. Motion to adopt 5.01 - 5.39
Motion _____ 2nd _____

5.01 Motion to accept the Superintendent's recommendation and approve the following appointments:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Heather Higgins	Teacher/Grade 3 (WHS) 20-04-D2/arf	\$78,060.00 BA Step 17	09/01/2025 - 06/30/2026
Clyde Patterson	Bus Driver (Transp) 80-06-D6/anx	\$31.75/hr. Step 11	09/01/2025 - 06/30/2026
Ahanti Simpkins	Bus Driver (Transp) 80-06-D6/aod Cafe Aide (HBS) 40-02-D3/bcu	\$28.75/hr. Step 8 \$19.50/hr. Step 8	09/01/2025 - 06/30/2026 09/01/2025 - 06/30/2026
Allison LeMieux	Teacher/Kindergarten (TBS) New Position	\$79,120.00 MA Step 13-14 (14)	09/01/2025 - 06/30/2026

5.02 Motion to ratify and accept the Superintendent's recommendation and approve the following resignations:

NAME	POSITION	EFFECTIVE DATE
Michael Deitrick	Maintenance Mechanic (BOE) 70-05-D5/aoo	05/28/2025
Michael Roosen	Teacher/Special Education (HBS) 20-02/D2/aiv	06/30/2025

5.03 Motion to accept the Superintendent's recommendation and approve the following retirement with appreciation for his years of service:

NAME	POSITION	EFFECTIVE DATE
Russell Mobley	Bus Driver (Transportation) 80-06-D6/anq	06/30/2025

5.04 Motion to accept the Superintendent's recommendation and ratify the following Substitute Teacher/Aide/Nurse/Bus Driver for the 2024-2025 school year, paid at the applicable substitute rates, in the Readington Township District, pending satisfactory completion of employment requirements:

NAME	POSITION
Celeste Amann	Substitute Teacher/Aide

- 5.05 Motion to accept the Superintendent's recommendation and approve the following position control changes and designated transfers for the 2025-2026 school year:

NAME	CHANGE	POSITION	LOCATION
Susan Zimmerman	Transfer From: To:	20-03-01/bbu 20-01-D2/ahl	TBS Teacher/Special Education ERI RMS Teacher/Special Education
Christina Kocsi	Transfer From: To:	20-01-D2/aho 20-03-D2/axf	TBS Teacher/Preschool Handicapped TBS Teacher/Kindergarten
Filomena Hengst	Transfer From: To:	20-03-D2/aru 20-02-D2/abw	TBS Teacher/Grade 3 HBS Teacher/Grade 5
Lori Yukniewicz	Transfer From: To:	20-04-D2/bbn 20-04-D2/adm	WHS Teacher/Grade 2 WHS Teacher/Grade 3
Marianne Schultz	Transfer From: To:	30-02-D3/ayu 30-02-D3/ayu	HBS Aide/Special Education TBS Aide/Special Education

- 5.06 Motion to approve the Teachers listed on the attachment to teach the Extended School Year program during the summer of 2025 at their summer rate, not to exceed their allotted hours/days.
(Attachment 5.06)
- 5.07 Motion to approve the Paraprofessionals listed on the attachment to provide support to the district's Extended School Year Program during the summer of 2025 at their summer rate, not to exceed the allotted hours/days.
(Attachment 5.07)
- 5.08 Motion to approve Kristen Fabriczi and Amy Langston, district Speech and Language Specialists, to provide speech and language services during the district's Extended School Year Program, not to exceed 5 hours per day for 20 days from July 1, 2025 through July 25, 2025 at the rate of \$70.00 per hour.
- 5.09 Motion to approve Kristen Fabriczi, Amy Langston and Gianna Crotty district Speech and Language Specialists, to conduct speech and language IEP evaluations between July 1, 2025 - August 30, 2025 at their summer rate, not to exceed \$2,500.00 collectively.
- 5.10 Motion to approve Kristen Fabriczi, Amy Langston and Gianna Crotty, Speech and Language Specialists, to attend child study team referral, eligibility and IEP meetings on an as needed basis between July 1- August 30, 2025 at their summer rate, not to exceed \$2,500.00 collectively.
- 5.11 Motion to approve Jill Komosinski, Nurse and Maureen Sjonell, School Nurse, to attend community based instruction, field trips, health office coverage during the Extended School Year Program at their summer rate, not to exceed 30 hours collectively.
- 5.12 Motion to approve Stephanie Armstrong, School Nurse and Maureen Sjonell, School Nurse, to work during the Extended School Year program, not to exceed 4.5 hours per day for 19 days, at their summer rate.
- 5.13 Motion to approve Jill Komosinski, Nurse, and Katie Lynch, School Nurse, to substitute for the Extended School Year program.
- 5.14 Motion to approve Kelli Marella, Occupational Therapist, and Carrie DeStefano, Physical Therapist, to provide OT/PT services and evaluations during the Extended School Year program, not to exceed \$4,500.00 for Kelli Marella and \$3,000.00 for Carrie DeStefano.
- 5.15 Motion to add an Extended School Year session for Literacy from July 1, 2025 through July 25, 2025 from 11:00 a.m. to 1:00 p.m.
- 5.16 Motion to add Extended School Year session for Social Skills from July 1, 2025 through July 25, 2025, from 9:00 a.m. to 11:00 a.m., for 2 days per week.

- 5.17 Motion to amend motion 5.09 from the May 13, 2025 agenda to the following:
Motion to approve all General Education and Special Education Teachers to attend Special Education Planning, Eligibility and IEP meetings between July 1 - **August 26, 2025** at their contractual rate, not to exceed 40 hours collectively.
- 5.18 Motion to ratify and approve Stephanie Armstrong, School Nurse, and Katie Lynch, School Nurse, to review preschool medical files, conduct health screenings, health service consultation and prepare and deliver health lessons for an additional 45 hours, each during the 2024-2025 school year at the contractual rate.
- 5.19 Motion to approve Marjorie Mallory to provide nursing bus service for student S-035, from July 7, 2025 through August 15, 2025 at her summer rate, not to exceed 12 hours per week.
- 5.20 Motion to approve Maryann Schultz to ride the bus with student S-185 during the ESY program for 8 hours per week at her contractual rate.
- 5.21 Motion to approve all general education teachers, special education teachers, and paraprofessionals to substitute during the 2025 Extended School Year program at the substitute rate.
- 5.22 Motion to accept the Superintendent's recommendation and approve all staff as substitutes for the 2025 Summer Spark Program, at the substitute rate, not to exceed \$5,000.00.
- 5.23 Motion to amend motion 5.08 from the May 13, 2025 agenda to include Mary Shea as Summer Spark facilitator for the Kindergarten Kickoff TBS on July 30 - 31, 2025 for a stipend of \$320.00 for the self-sustaining 2025 Readington Township District Summer Enrichment Program.
- 5.24 Motion to accept the Superintendent's recommendation and approve all staff as chaperones for the 2025-2026 school year, limited to the duration of the event, at the contractual rate.
- 5.25 Motion to approve the Superintendent's recommendation and re-appoint Substitutes for the 2025-2026 school year.
(Attachment 5.25)
- 5.26 Motion to approve Substitute Rates for the 2025-2026 school year, including a \$100 stipend after 40 cumulative full days and another \$100.00 after 80 cumulative full days worked during the school year:

SUBSTITUTE POSITIONS	RATE PER DAY
Teachers	\$125.00
School Nurse	\$225.00
Paraprofessionals	\$105.00
Clerical Aides/Secretaries/Custodians	\$120.00

- 5.27 Motion to authorize the Superintendent to hire new staff, with the approval of the Personnel Committee, after the June 10, 2025 board meeting through its September 9, 2025 board meeting to be subsequently ratified by the Readington Township Board of Education at Board Meetings of July 22, and August 19, or September 9, 2025.
- 5.28 Motion to authorize the Superintendent to hire substitutes, aides, bus drivers, and bus aides, with the approval of the Personnel Committee for the entire 2025-2026 school year. The motion for approval of personnel will be brought to the Readington Township Board of Education for ratification at the next scheduled Board meeting.
- 5.29 Motion to approve all Readington and Branchburg bus drivers for the 2025 Extended School Year Program, Monday through Thursday at their contracted salary, from July 1, 2025 through August 1, 2025, not to exceed 19 hours per week.
- 5.30 Motion to approve Christopher Kober as RMS Athletic Coordinator for the 2025-2026 school year at a stipend per RTEA contract.

5.31 Motion to approve the following Team Leaders for the 2025-2026 school year at their contractual rate:

SCHOOL/GRADE	TEAM LEADER
HBS/Grade 4	Melissa Truempy
HBS/Grade 5	Tricia Noonan
RMS/Grade 6	Lisa Moor Vincent Bianamano
RMS/Grade 7	Cheryl Bellew Carey-Anne Hendershot
RMS/Grade 8	Lauren Greenberg Mindy Bennington
RMS/Encore	Lora Petersen
RMS/Special Education	Caitlin O'Connor

5.32 Motion to approve payment to the following staff members for the 2025 summer work in accordance with their positions as Instructional Coaches at their contractual per diem rates, not to exceed the maximum number of days:

STAFF MEMBER	POSITION	MAXIMUM SUMMER HOURS/DAYS
Nicole Maraventano	Literacy Coach	5 Days
Erica Applegate	Literacy Coach	2.5 Days
Jodi Rehrig	Math Coach	5 Days
Carey-Anne Hendershot	Math Coach	2.5 Days

5.33 Motion to accept the Superintendent's recommendation and approve stipend payments for the attached list of teachers participating in the 2025 Summer Teacher Academy sessions.
(Attachment 5.33)

5.34 Motion to accept the Superintendent's recommendation and revise the attached Business Office staff salaries for the period of July 1, 2025 through June 30, 2026, relating to Business Services Subcontract Agreement between East Amwell Township Board of Education and Readington Township Board of Education.
(Attachment 5.34)

5.35 Motion to ratify and approve Yolanda Lima to provide home instruction to student S-243 for 10 hours per week from June 2, 2025 through June 20, 2025 at the contractual rate.

5.36 Motion to to accept the Superintendent's recommendation and approve the following job description:
(Attachment 5.36)

- Supervisor of Early Childhood Education

5.37 Motion to accept the Superintendent's recommendation and approve the following technology summer support staff effective July 1, 2025 through August 31, 2025, not to exceed \$8,640.00:

TEACHER/STAFF MEMBER	WEEKS/HOURS	RATE/HOUR
Daniel Kimple	Up to 32 hours/week	\$20.00/hour

Matthew Gilmurray	Up to 32 hours/week	\$18.00/hour
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- 5.38 Motion to approve Katie Lynch, School Nurse for health service consultation to preschool providers for the 2025-2026 school year not to exceed 5 hours at her contractual rate.
- 5.39 Motion to approve the 2026-2027 holiday schedules for custodians/maintenance, secretaries, administrators, and technology staff.
(Attachment 5.39)

Roll Call:

Mrs. Cassidy_____ Mrs. Fiore_____ Mr. Lopes_____ Mrs. Mencer_____ Mrs. Rad_____

Mrs. Ryan_____ Mrs. DePinto_____ Mr. Rizza_____ Vacancy_____

D. COMMUNICATION

Committee Report:

6. Motion to adopt 6.01 - 6.02
Motion _____ 2nd _____
- 6.01 Motion to accept the Superintendent's recommendation and approve the following policy for first reading:
(Attachment 6.01)
- Policy 8507 - Breakfast Offer Versus Serve (OVS)
- 6.02 Motion to approve the 2026-2027 district calendar.
(Attachment 6.02)

Roll Call:

Mrs. Cassidy_____ Mrs. Fiore_____ Mr. Lopes_____ Mrs. Mencer_____ Mrs. Rad_____

Mrs. Ryan_____ Mrs. DePinto_____ Mr. Rizza_____ Vacancy_____

X. UNFINISHED BUSINESS

- Board Retreat and Self Evaluation

XI. NEW BUSINESS FROM BOARD

- Revised Board Meeting Dates
- NJSBA Delegate Report and Spring conference
- Board Member Election Deadline July 28, 2025 by 4:00 p.m.

XII. OPEN TO THE PUBLIC

XIII. EXECUTIVE SESSION

Motion _____ 2nd _____

Motion to adopt the following resolution: Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss an HIB, RTAA negotiations, legal update and the Superintendent's evaluation for approximately 60 minutes at which time the Board expects to return to Public Session where action shall not be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

Roll Call:

Mrs. Cassidy_____ Mrs. Fiore_____ Mr. Lopes_____ Mrs. Mencer_____ Mrs. Rad_____

Mrs. Ryan_____ Mrs. DePinto_____ Mr. Rizza_____ Vacancy_____

XIV. RETURN TO PUBLIC SESSION

Motion _____ 2nd _____

Roll Call:

Mrs. Cassidy_____ Mrs. Fiore_____ Mr. Lopes_____ Mrs. Mencer_____ Mrs. Rad_____

Mrs. Ryan_____ Mrs. DePinto_____ Mr. Rizza_____ Vacancy_____

XV. ADJOURNMENT

Motion to adjourn at:
Motion_____ 2nd_____

Roll Call:
Mrs. Cassidy_____ Mrs. Fiore_____ Mr. Lopes_____ Mrs. Mencer_____ Mrs. Rad_____
Mrs. Ryan_____ Mrs. DePinto_____ Mr. Rizza_____ Vacancy_____